1. Agenda Summary Sheet

Documents:

9-26-16 COUNCIL AGENDA S_001.PDF

1.I. 9-12-16 Council Regular Mtg. Minutes

Documents:

9-12-16 REG MINUTES_001.PDF

1.I.i. 9-12-16 Council Work Session Minutes

Documents:

9-12-16 WK SES MINUTES_001.PDF

1.I.i.1. VMRC Legislative Agenda

Documents:

VMRC LEGISLATIVE AGENDA_001.PDF

1.I.i.1.1. Colonial Behavioral Health Appmt.

Documents:

CBH APPMT_001.PDF

POQUOSON CITY COUNCIL
MEETING OF
MONDAY, SEPTEMBER 26, 2016
7:00 P.M.
REGULAR SESSION

6:30 P.M. WORK SESSION

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. SPECIAL PRESENTATIONS

- **Mayor Hunt – Recognition of 3 Young Men for Outstanding Contributions to Public Safety**

D. AUDIENCE FOR VISITORS

E. APPROVAL OF THE MINUTES

1. **Regular Session – September 12, 2016**
2. **Work Session – September 8, 2016**

F. NEW BUSINESS

1. **Resolution Endorsing VMRC'S Legislative Agenda re: Aquaculture Leases and Requesting the Designation of Certain Shallow Waters at the Confluence of the Poquoson River, Roberts Creek and Bennetts Creek as "Public Clamming Grounds"**

2. **Resolution Making an Appointment to the Colonial Services Board**

G. COMMENTS OF THE CITY MANAGER

H. COUNCIL DIRECTIVES

I. ADJOURNMENT

MINUTES OF THE CITY COUNCIL MEETING
SEPTEMBER 12, 2016, 7:00 P.M.
REGULAR SESSION

PRESENT:

The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Traci-Dale Crawford
The Honorable Charles M. Southall III
The Honorable Herbert R. Green, Jr.
The Honorable Raymond D. Vernall
The Honorable Henry W. Ayer III

J. Randall Wheeler, City Manager
Judy F. Wiggins, Assistant City Manager/City Clerk
D. Wayne Moore, City Attorney

MEETING CALLED TO ORDER:

Mayor Hunt called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Mayor Hunt rendered the invocation and Master Nathan Barden of the Children of the American Revolution (CAR) led the audience in the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

Proclamation for Constitution Week

Mayor Hunt presented a Proclamation to the members of the Daughters of the American Revolution (DAR) and the Children of the American Revolution (CAR) proclaiming September 17 through 23, 2016 as Constitution Week.

Certificate of Appreciation

Mayor Hunt, on behalf of City Council, presented a Certificate of Appreciation to P. Craig Moore for his years of service on the Economic Development Authority.

AUDIENCE FOR VISITORS:

There were no speakers.

APPROVAL OF THE MINUTES:

Councilman Green moved, seconded by Councilman Ayer, to adopt the minutes of the regular session held August 22, 2016 as submitted. Recorded vote on the motion:

YES: Councilmembers Ayer, Crawford, Green, Freeman, Southall, Vernall, and Mayor Hunt.

NO: None.

Councilman Green moved, seconded by Councilman Vernall, to adopt the minutes of the work session held August 22, 2016 as submitted. Recorded vote on the motion:

YES: Councilmembers Crawford, Ayer, Southall, Freeman, Vernall, Green and Mayor Hunt.

NO: None.

PUBLIC HEARING:

1. **REQUEST OF ROBERT MOSES, DEVELOPER/PROPERTY OWNER AND JOHN B. GRAHAM, PROPERTY OWNER, FOR A LAND USE MAP AMENDMENT, REZONING AND CONDITIONAL USE PERMIT FOR TAX MAP PARCEL NOS. 27-9-2 AND 27-18-2 AND A CONDITIONAL USE PERMIT FOR TAX MAP PARCEL NO. 27-1-87**

The Planner, Kevin Wyne, stated that the property owner of Tax Map Parcel Nos. 27-9-2 and 27-18-2, John B. Graham, and applicant and property owner of Tax Map Parcel No. 27-1-87, Robert Moses, were requesting the following:

- To amend the City's Future Land Use Map by changing the land use designation, for Tax Map Nos. 27-9-2 and 27-18-2, from GC (General Commercial) to VC (Village Commercial);
- To rezone the two aforementioned parcels from B-2 (Business) to VC (Village Commercial); and
- To request a Conditional Use Permit for Tax Map Nos. 27-9-2, 27-18-2 and 27-1-87 to allow for over one half of the developed square footage to consist of residential.

Mr. Wyne pointed out that the Planning Commission at its August 15, 2016 meeting, by a vote of 5-1, recommended approval of all three land use applications. However, he pointed out that the Commission had added the following tenth condition to its approval recommendation:

10. Prior to the issuance of any building permit related to Phase IV (townhome site as depicted on the submitted plan), the developer must provide documentation to the City verifying that two-thirds of commercial and residential components of the entire development (to include Phases I, II and III) are occupied.

Mr. Wyne reminded Council that at its August 22, 2016 work session staff was asked to reword Condition #10 for clarity and ease of enforcement. In response to this request, he stated that staff is suggesting the following revised wording:

10. *Prior to the issuance of any and all building permits related to Phase IV (townhome site as depicted on the submitted plan, the developer must provide documentation to the City, in the form of lease agreements and issued certificates of occupancy, verifying that two-thirds of commercial and residential components of the entire development (to include Phases I, II and III) have leaseholders at the time of building permit issuance.*

Lastly, Mr. Wyne stated that as a result of the work session discussion regarding the relevancy of condition 8 of the requested Use Permit, staff determined that it is unnecessary since rezoning conditions 1, 2 and 6, in collaboration with conditions 3 and 4 of the Use Permit provide sufficient assurance that the submitted development plans will be in accordance with the final product.

Mayor Hunt opened the public hearing. The developer, Robert Moses, stated that he does not agree with condition 6 of the Use Permit since the prevailing market conditions should dictate when Phase IV is constructed. He added that he needs the ability to have more than one building under construction regardless of the number of issued Certificates of Occupancy.

Since no one else came forward, the public hearing was closed.

A resolution approving the requested Comprehensive Plan Future Land Use Map amendments was presented for Council's consideration and Councilman Green moved, seconded by Councilman Ayer, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Crawford, Ayer, Southall, Freeman, Vernall, Green and Mayor Hunt.

NO: None.

A resolution approving the rezoning request was presented for Council's consideration and Councilman Green moved, seconded by Councilman Vernall, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

While discussing the Use Permit request, concern was expressed that the conditions might be too restrictive. In response, Mayor Hunt stated that should this be the case, Council may amend the Use Permit conditions in the future.

A resolution approving the requested Conditional Use Permit to include all staff recommended conditions, including the reworded condition 10 was presented for Council's consideration. Councilman Green moved, seconded by Councilman Vernall, to adopt it subsequent to correcting a minor grammatical error in condition 6 and deleting Condition 8. Recorded vote on the motion:

YES: Councilmembers Southall, Freeman, Vernall, Green, Ayer, Crawford and Mayor Hunt.

NO: None.

NEW BUSINESS:

1. **RESOLUTION ESTABLISHING GUIDELINES FOR DEVELOPMENT OF THE EDA-OWNED PROPERTIES IN THE BIG WOODS**

The City Manager, J. Randall Wheeler, stated that following the August 22, 2016 work session on the Big Woods-EDA assemblage, the Mayor on behalf of Council requested that a resolution endorsing the Building Principles for Development, Possible Development Concepts, Next Steps and Supporting Actions be placed on the agenda this evening for formal consideration.

A resolution adopting the aforementioned documents was presented for consideration and Councilman Green moved, seconded by Councilman Ayer, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Ayer, Crawford, Green, Freeman, Southall, Vernall, and Mayor Hunt.

NO: None.

2. **RESOLUTION APPROVING AN AMENDMENT TO THE CITY'S PERSONNEL POLICY MANUAL PERTAINING TO RETIREE HEALTH INSURANCE**

The City Manager reminded Council that staff had analyzed a proposal, based upon a policy suggestion submitted by Master Firefighter Tom Cannella, to amend the City's current Personnel Policy pertaining to Retiree Health Insurance Coverage outlined under Section #43 of the Manual. He provided a brief overview of the proposed policy amendment which included the following information:

- That it will not be effective until July 1, 2017;
- That eligible employees must be full-time employees having a minimum of 20 years of creditable VRS service with the City of Poquoson;
- That eligible employees must have a minimum of 90 days of unused sick leave at the time of retirement;
- That the retiree must give the City a minimum of six months' written notice of their intention to retire and must have participated in the City health care plan for a minimum of five years immediately prior to retirement; and
- That the City will contribute fifty percent of the health insurance premiums for eligible retirees wishing to continue coverage under the City plan up to age 65.

The City Manager pointed out that the three main objectives of the proposed policy amendment are to enhance recruitment of new employees, to retain current employees

and to recognize dedicated, long-term employees. In conclusion, he stated that the proposed policy amendment is affordable, sustainable and will have no adverse impact on the City's credit rating.

A resolution approving the proposed amendment to the City's Personnel Policy was presented for Council's consideration and Councilman Green moved, seconded by Vice Mayor Freeman, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Crawford, Ayer, Southall, Freeman, Vernall, Green and Mayor Hunt.

NO: None.

3. RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS WITH C.P.G., INC. FOR THE ELEVATION OF TEN HOUSES AND AN ORDINANCE APPROPRIATING THE FUNDING

The City Manager reminded Council that in August 2014, the City accepted a Hazard Mitigation Grant from the Federal Emergency Management Agency (FEMA) through the Virginia Department of Emergency Management (VDEM) to elevate ten homes in the City. He explained that the City issued an Invitation for Bid (IFB) for all ten houses with all four bids coming in more than 100% over budget. He stated that the ten subject homes were then split into two bids, each containing 5 homes and C.P.G. Inc. was the sole bidder on both IFBs which remained more than 100% over budget. However, he pointed out that at VDEM's request for assistance, FEMA has agreed to provide the additional funding necessary to elevate the 10 homes.

In response to a Council query, the City Manager stated that although the contractor does not have experience with elevating homes in the City, it does have relevant experience in the Hampton Roads area and that it had received excellent references. Lastly, Mr. Wheeler commended the staff members who had assisted in the grant and bidding process and especially thanked Evie Insley, Executive Assistant, for her hard work processing the grant and for being the central point of contact for the homeowners, contractors and City staff.

A resolution authorizing the City Manager to enter into two contracts with C.P.G., Inc. to elevate ten homes listed in the HMGP grant was presented for Council's consideration and Councilman Green moved, seconded by Vice Mayor Freeman, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

An ordinance appropriating the additional funding for the grant as well as the unbudgeted carryover funding from FY 2016 was presented for Council's consideration and Councilman Green moved, seconded by Councilman Ayer, to dispense with the second

reading and to adopt it on first reading to be effective immediately. Recorded vote on the motion:

YES: Councilmembers Southall, Freeman, Vernall, Green, Ayer, Crawford and Mayor Hunt.

NO: None.

4. **RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GASTON BROTHERS UTILITIES, LLC FOR CONSTRUCTION OF A STORM DRAINAGE PIPE SYSTEM LOCATED ON THE NORTHERLY SIDE OF LITTLE FLORIDA ROAD**

The City Manager stated that an Invitation for Bids was issued and opened on August 8, 2016 for construction of a 616 linear foot storm drainage piping system in the northerly Little Florida ditch. He reminded Council that the roadside ditch, from 211 to 225 Little Florida Road, was specifically selected due to the number of accidents, steepness of the ditch side slopes and the depth of the ditch. He explained that four bids were received and following an analysis and review by City staff, Gaston Brothers Utilities, LLC, the low bidder, is being recommended for the project. In conclusion, he commended the City Engineer, Ellen Roberts, for her hard work on this important project.

A resolution authorizing the City Manager to enter into a contract with Gaston Brothers Utilities, LLC was presented for Council's consideration and Councilman Green moved, seconded by Councilman Ayer, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Ayer, Crawford, Green, Freeman, Southall, Vernall, and Mayor Hunt.

NO: None.

An ordinance appropriating and transferring the necessary funding for the project was presented for consideration and Councilman Green moved, seconded by Councilman Ayer, to dispense with the second reading and to adopt it on first reading to be effective immediately. Recorded vote on the motion:

YES: Councilmembers Crawford, Ayer, Southall, Freeman, Vernall, Green and Mayor Hunt.

NO: None.

5. **RESOLUTION OF THE MEMBER JURISDICTIONS OF THE MIDDLE PENINSULA JUVENILE DETENTION COMMISSION (MPJDC) AMENDING SECTIONS 3.7 AND 4.1 OF THE 1994 SERVICE AGREEMENT AND ADDING A SECTION NUMBERED 4.1:1**

The City Manager explained that the proposed amendment would provide a more level payment system for the City for the services provided by the MPJDC, thus eliminating any sporadic, excessive invoices. He pointed out that it will also allow a set amount of funds to be placed in the MPJDC Maintenance and Replacement Fund to be paid equally by all member jurisdictions.

Mayor Hunt thanked the City Manager for his service on this important regional commission.

A resolution approving amendments to the Middle Peninsula Juvenile Detention Commission Service Agreement was presented for Council's consideration and Councilman Green moved, seconded by Councilman Ayer, that it be adopted. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

COMMENTS OF THE CITY MANAGER:

The City Manager thanked City Council on behalf of all employees for approving the Retiree Health Insurance Benefit. He commended the Director of Community Recreation/Events/ED, David Callis and Deputy Director of Community Recreation, Gretchen Gochenour, for their hard work on the very successful 9/11 Commemorative event. He applauded the Public Works Department for their expeditious work in picking up storm debris and for their recent repair of sink holes at Messick Point. Lastly he stated that he will be attending the September 13, 2016 Economic Development Authority meeting at which time he will report on Council's action relative to the next steps on the development of its 6-parcel assemblage across from City Hall Avenue.

COUNCIL DIRECTIVES:

Councilman Vernall thanked Public Works for the excellent cleanup of storm debris.

Councilman Green commended the City Engineer for the many hours she had expended on the Little Florida Road drainage project. He also thanked everyone who had helped to make the 9/11 event such a meaningful experience.

Councilman Ayer thanked the Fountains of Poquoson developer, Robert Moses for his development proposal. He also expressed appreciation to Tom Cannella and all applicable City staff for developing the amendment to the City's Personnel Policy relative to retiree health insurance.

Councilman Southall thanked the members of the Rescue Squad and Ladies Auxiliary for their assistance since his wife's accident and for all who had sent cards and offered prayers on her behalf.

Councilwoman Crawford stated that as an outgoing Councilmember, she had enjoyed her time on Council and working with the other Councilmembers. She stated that since the

recent installation of white lines on the pavement edges of Bunting Lane speeding has decreased.

Vice Mayor Freeman stated that he will miss the Planner, Kevin Wyne, who had accepted a job in Suffolk but offered his best wishes for his future. He thanked staff for the City's sound financial situation and commended everyone who had assisted with the recent 9/11 Ceremony.

CLOSED SESSION:

Vice Mayor Freeman moved, seconded by Councilman Green, to go into Closed Session pursuant to Section 2.2-3711(A)(3) of the Code of Virginia (1950), as amended to discuss the acquisition of real property for a public purpose; i.e. Kirby Park. Recorded vote on the motion:

YES: Councilmembers Ayer, Crawford, Green, Freeman, Southall, Vernall and Mayor Hunt.

NO: None.

RECONVENEMENT:

Upon reconvening from Closed Session, Councilman Ayer moved, seconded by Vice Mayor Freeman, to adopt a resolution certifying that only the acquisition of real property for a public purpose was discussed during the Closed Session. Recorded vote on the motion:

YES: Councilmembers Southall, Freeman, Vernall, Green, Ayer, Crawford and Mayor Hunt.

NO: None.

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Councilman Ayer, to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Green, Vernall, Ayer, Southall, Crawford, Freeman and Mayor Hunt.

NO: None.

The meeting was adjourned at approximately 8:41 p.m.

MINUTES OF THE CITY COUNCIL MEETING
SEPTEMBER 8, 2016, 6:30 P.M.
WORK SESSION
Community Center, 49 Odd Road

PRESENT: The Honorable W. Eugene Hunt, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Charles "Bud" M. Southall III
The Honorable Herbert R. Green, Jr.
The Honorable Raymond E. Vernall

J. Randall Wheeler, City Manager
Judy F. Wiggins, Assistant City Manager/City Clerk
D. Wayne Moore, City Attorney

ABSENT: The Honorable Traci-Dale Crawford
The Honorable Henry W. Ayer III

The meeting was called to order by Mayor Hunt at approximately 6:30 p.m. in the Community Center.

Aquaculture Discussion with VMRC Representative:

Mayor Hunt stated that the City does not regulate oyster aquaculture and has no desire to increase regulations on the working watermen. However, he pointed out that Council is seeking information relative to the rights of waterfront property owners; the potential navigational hazards resulting from cage aquaculture; the role, if any, of local government regarding aquaculture; and the differences between Virginia Marine Resources Commission's (VMRC) processing of aquaculture ground permits as opposed to cage permits.

Mr. Ben Stagg, VMRC Chief Engineer (Western Area), stated that in Virginia leasing of shellfish grounds are governed by the State Code and that there have been minimal changes to the regulations over the years. He pointed out that the sole purpose for leasing oyster permits is for the propagation of oysters and that there are basically two methods of growing oysters, i.e. the traditional method by growing and harvesting oysters on the bottom of the waterways and the other method which uses oyster cages.

Upon VMRC receiving a lease application, Mr. Stagg stated that it must be advertised once a week for 4 consecutive weeks at the expense of the applicant; posted at the local courthouse; placed on the VMRC website; and posted in two different public locations in the specific locality. Upon completion of the advertising requirements, he stated that a surveyor is appointed to survey the area specified in the application.

When an individual has concerns regarding an application, Mr. Stagg pointed out that he/she may express opposition to the application, but valid reasons for the objection must be provided. In such cases, VMRC may negotiate between the applicant and the concerned neighbor(s) in order to reach a mutually agreeable outcome. However, whether or not the dispute is resolved, it is presented to the full Commission for consideration and a vote. Unfortunately, he explained that the entire process is lengthy due to a backlog of numerous applications. Upon formal consideration of the request, Mr. Stagg stated that the Commission makes a recommendation, i.e. approve, deny or approve with modifications, to the full Board at which time both the applicant and the opponent(s) have an opportunity to speak. However, he pointed out that the Board's decisions are appealable to the Circuit Court.

Mr. Stagg stated that cage aquaculture permits require that the cages can be no taller than 12" and no more than 12" off of the bottom of the ground and be of minimal impact to navigation. To obtain a cage aquaculture lease, he explained that the applicant must go through the joint permit application process. If the permit is approved, the oyster grounds must be properly marked with 2 placards measuring 12" by 12" facing outward on the corners of the area containing the oyster cages and located at least 4' above mean high-water. He explained that law enforcement is contacted by the VMRC when a violation is reported and that a ticket is issued if warranted.

He explained that most of the public grounds are perpetually protected and cannot be leased. He pointed out that one can sail over permitted areas; however jet skis and small sailboats will likely have a problem with oyster cages. Mr. Stagg stated that 20 or more citizens can petition to set aside grounds for the public and that such a petition from Poquoson residents has been received by the Commission. He stated that their request will be considered by the Board sometime in the near future. He further explained that public grounds can be held open for public use only or just set aside as an area not to be leased; however, the public may harvest oysters in designated public areas using traditional methods only. Mr. Stagg stated that VMRC will work with the City if it wishes to set aside an area as public grounds.

In conclusion, Mr. Stagg stated that the Commission created a group of thirteen stakeholders to study cage aquaculture issues which subsequently identified 15 action items for discussion and possible recommendations. In response to Council queries regarding liability issues related to cages, he stated that the Assistant Attorney General has stated that if cage aquaculture leaseholders follow the rules, his/her liability greatly reduces. He stated that the City may wish to sponsor new or support previous, unsuccessful legislation that would improve VMRC's leasing process and enhance safety relative to cage aquaculture.

Mayor Hunt thanked Mr. Stagg for his attendance and for his informative presentation. Following a brief discussion, Council agreed to actively support State legislation that will address their concerns relative to cage aquaculture.

ADJOURNMENT:

There being no further business, the work session was adjourned at approximately 8:10 p.m.

CITY OF POQUOSON
Office of the City Manager
J. Randall Wheeler
500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

September 26, 2016

TO: City Council

FROM: City Manager

SUBJECT: **Resolution Endorsing VMRC's Legislative Agenda re: Aquaculture Leases And Requesting The Designation Of Certain Shallow Waters As "Public Clamming Grounds"**

At a recent off-site public meeting (work session) with Ben Stagg, Chief Engineer of VMRC for the Western area, an extensive overview and explanation of aquaculture activities and user conflicts was given and discussed with members of City Council. Several citizens attended the meeting and stayed afterwards to address some of their concerns with Mr. Stagg.

During the discussion Mr. Stagg cited several items that VMRC would be asking for the General Assembly to review and act upon. He indicated that Council support and endorsement of any or all recommendations for change would be helpful.

Attached therefore is a resolution expressing the City's support for legislative items being presented by VMRC to the General Assembly for consideration and change. In addition, the resolution also expresses Council support for the designation of the shallow waters at the confluence of the Poquoson River, Roberts Creek and Bennetts Creek as "public clamming grounds".

RESOLUTION NO. _____

RESOLUTION ENDORSING THE VMRC's LEGISLATIVE AGENDA FOR AQUACULTURE AND OTHER USES OF WATERWAYS, PRIVATE PROPERTY RIGHTS AND IMPACTS AND DESIGNATING CERTAIN SHALLOW WATERS AS "PUBLIC CLAMMING GROUNDS"

WHEREAS, the Virginia Marine Resources Commission met on January 26, 2016 to discuss legislation pending before the General Assembly regarding aquaculture leases within the Lynnhaven River system; and

WHEREAS, as an outcome of the meeting a study group involving stakeholders was formed to meet and review this matter in order to make recommendations to address user conflicts associated with commercial use of leased oyster ground and the concerns of highland property owners and other users of the waterway; and

WHEREAS, it was noted that some of the recommendations would affect other areas of the State not just the Lynnhaven River system; and

WHEREAS, in July 2011 VMRC designated and proposed "as not appropriate for shellfish leasing" the shallow waters at the confluence of the Poquoson River, Roberts Creek and Bennetts Creek because of the wide variety of uses by the public, safety concerns about aquaculture structures and markers being displaced during Nor'Eastern and costal storms.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the City of Poquoson does hereby support and endorse the following legislative agenda items recommended by VMRC:

1) That the power to require a use plan for new applications, transfers and renewal of leases be granted to the Commission.
2) That a riparian property owner who owns less than 250 feet of water frontage be able to obtain a riparian lease.
3) That the Code of Virginia be amended to address municipal channel dredging projects to proceed across riparian leases while still allowing the leaseholder to be properly compensated through negotiation or through arbitration.

Section 2: That City Council does hereby support the designation of the shallow waters at the confluence of the Poquoson River, Roberts Creek and Bennetts Creek as "public clamming grounds" as requested by the submission of a petition signed by thirty concerned citizens to the VMRC Engineering Department.

Section 3: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk

CITY OF POQUOSON
Office of the City Manager
J. Randall Wheeler
500 City Hall Avenue, Poquoson, Virginia 23662-1996
(757)868-3000 Fax (757)868-3101

September 26, 2016

TO: City Council

FROM: City Manager

SUBJECT: **Resolution Making An Appointment To Colonial Behavioral Health**

Ms. Stella Quinn recently resigned from Colonial Behavioral Health effective immediately. All applications on file have previously been provided to you except for the one included in your packet which has just recently been received.

A resolution making this appointment is submitted for your consideration.

RESOLUTION NO. ____

RESOLUTION MAKING AN APPOINTMENT TO COLONIAL BEHAVIORAL HEALTH

WHEREAS, the resignation of Stella Quinn from Colonial Behavioral Health is hereby accepted with regret.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Poquoson, Virginia:

Section 1: That the following person be and the same hereby is appointed to Colonial Behavioral Health for the unexpired term of Ms. Quinn;

Name	**Term Expires**
	June 30, 2018

Section 2: That this resolution shall be in effect on and after its adoption.

ADOPTED: _____

TESTE: _____
City Clerk