



## CITY OF POQUOSON

ENGINEERING DEPARTMENT

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# MEMORANDUM

**DATE:** June 1, 2008  
**FROM:** City Engineer & Infrastructure Coordinator  
**SUBJECT:** Sewer Availability Fees  
**TO:** City Manager  
Community Development Coordinator

To provide adequate protection for the City as well as equity and consistency in determining when the \$6,000.00 per lot Sewer Availability Fees shall be collected the following City Policy is set forth:

All sewer availability fees shall be collected before the subdivision is approved by the City Manager and recorded. If a subdivision is completed as several separate phases, the sewer availability fee shall be collected for the first phase as previously stated. The sewer availability fee shall be collected for subsequent phases when they are recorded.