

**VIRGINIA:** The Poquoson Planning Commission met in a regular meeting on Monday, March 17, 2014 at 7:00 p.m. in the Council Chambers located at 500 City Hall Avenue.

**PRESENT:** Commissioner William J. Travis, Vice Chairman  
 Commissioner Gregory N. Grady, Member  
 Commissioner Richard D. Clifton, Member  
 Commissioner Shawn M. Avery, Member  
 Commissioner James K. Titlow, Member  
 Commissioner Gustavus A. Goddin, Member

J. Randall Wheeler, City Manager  
 Deborah L. Vest, Director of Community Development  
 Kevin M. Wyne, Planner  
 Victoria H. Diggs, Clerk

**ABSENT:** Commissioner Bonnie W. Shriver, Chairwoman

### **REGULAR SESSION**

The regular session of the Planning Commission was called to order by Vice Chairman Travis.

### **INVOCATION AND PLEDGE OF ALLEGIANCE**

Vice Chairman Travis led the audience in the invocation and the Pledge of Allegiance.

### **APPROVAL OF THE MINUTES**

Commissioner Goddin moved, seconded by Commissioner Clifton, that the minutes of the January 23, 2014 regular session be approved as submitted. Recorded vote on the motion:

**YES:** Commissioners Goddin, Titlow, Clifton, Avery, Gardy and Vice Chairman Travis

**NO:** None.

### **AUDIENCE FOR VISITORS**

No one in the audience spoke.

**PUBLIC HEARING**

**1. THE PROPOSED CITY OF POQUOSON'S CAPITAL IMPROVEMENTS PLAN (CIP) FOR FY 2015 THROUGH FY 2019 AND BEYOND.**

The proposed Capital Improvements Plan was advertised for a public hearing in the Daily Press on February 27, 2014 and March 6, 2014.

Vice Chairman Travis introduced the public hearing item and asked the City Manager, J. Randall Wheeler, to present an overview of the Capital Improvements Plan (CIP) for FY 2015 and beyond FY 2019.

The City Manager thanked the Commission for the opportunity to discuss the projects recommended by the various City Departments, the School System and the Parks and Recreation Advisory Board. He stated that the document is available on the City website and that public comment on the document is encouraged. He explained that the document includes requests for:

- Capital equipment replacement,
- Capital maintenance, and
- New construction projects.

He stated that the total amount of the requests over the five year period totals approximately \$24.5 million and approximately \$78.5 million beyond the 5 year period for a total CIP request of approximately \$103 million.

He stated the Plan for FY15 focuses on:

- Replacement of buses;
- Re-decking of the Rens Road Pier;
- Payment on the unfunded mandated Chesapeake Bay Act TMDL; and
- Street Paving.

The City Manager concluded by stating that the CIP is a planning document which reflects those things the City "aspires to do", "needs to do" and "must do".

Vice Chairman Travis opened the public hearing and as there were no speakers, the public hearing was closed.

Commissioner Clifton recommended that that the paving of the Wythe Creek Road/Little Florida Road/Victory Boulevard intersection be added to the CIP for FY15 if it was not already scheduled due to the deterioration of the road structure.

Commissioner Avery moved, seconded by Commissioner Clifton, to recommend approval to City Council of the requested Capital Improvements Plan for FY15 and Beyond FY19 with the recommendation that paving the Wythe Creek Road/Little Florida Road/Victory Boulevard intersection be added as a FY 2015 project. Recorded vote on the motion:

YES: Commissioners Gardy, Avery, Clifton, Titlow, Goddin and Vice Chairman Travis  
NO: None.

**NEW BUSINESS**

**1. Review of Zoning Ordinance Variance Requests**

The Commission made no comment.

**COMMUNICATIONS AND CORRESPONDENCE**

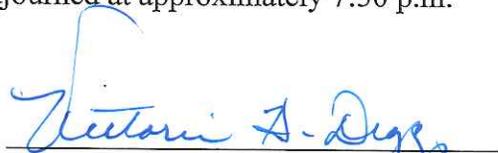
Deborah L. Vest, Director of Community Development, briefed the Commission on two proposed Zoning Ordinance amendments to gauge their interest and garner their opinions. The first amendment would amend several definitions in the Zoning Ordinance as it pertains to corner lots. Karen Holloway, Environmental Compliance Officer, explained the City's definition for "corner lot" had been challenged and that the proposed amendment would not only clarify this definition but would include minor changes to "property line", "street line", "front yard" and "rear yard" as it pertains to corner lots.

The second proposed amendment, as presented by the Planner, Kevin Wyne, would allow City Council to reduce the required 40' landscaped perimeter buffer in the Planned Unit Development-Mixed Use (PUD-MU) overlay district under certain conditions. Both of the proposed amendments were well received and staff indicated that they be introduced to City Council at the Monday, March 24, 2014 work session.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at approximately 7:50 p.m.

  
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William J. Travis, Vice Chairman

  
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Victoria H. Diggs, Clerk