

1. City Council Regular Session Agenda April 26, 2021

Documents:

[WORK SESSION.PDF](#)

[COUNCIL REGULAR SESSION AGENDA 4-26-21.PDF](#)

[REGULAR SESSION MINUTES 4-12-21.PDF](#)

[PUBLIC HEARING ON PROPOSED FISCAL YEAR 2022 FINANCIAL PLAN AND
TAX LEVIES AND FEES.PDF](#)

[ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT-
AGREEMENT FOR COST SHARING WITH HRSD.PDF](#)

WORK SESSION

6:30 p.m.

**AGENDA
POQUOSON CITY COUNCIL
WORK SESSION
MONDAY, APRIL 26, 2021
COUNCIL CHAMBERS
6:30 P.M.**

- 1. Joint Meeting with the School Board – Budget**
- 2. FY2022 Annual Financial Plan**



CITY OF POQUOSON
FINANCE DEPARTMENT 500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

April 26, 2022

TO: City Council
THROUGH: Randy Wheeler, City Manager
FROM: Tonya O'Connell, Finance Director
SUBJECT: FY 2022 Annual Financial Plan

The attached schedule reflects the recommended changes to the FY 2022 Annual Financial Plan presented to you at the April 12, 2021 City Council meeting. Based on the schedule, the General Fund will increase by \$129,800 to a recommended budget of \$31,849,000. All other funds remain unchanged. Without objection, the ordinance for the Budget Appropriation for the City of Poquoson for FY 2022 that will be presented to you at your regular meeting on May 10, 2021 will include the stated changes on the schedule.

GENERAL FUND SUMMARY OF CHANGES

Revenues	Expenditures
General Property Taxes	Professional Services - Fire
\$ 25,700	\$ 16,700
	Hampton Roads Planning District
-	629
-	Commission - Community
-	8,371
Subtotal 25,700	Subtotal 25,700
State Categorical Revenue	DMV Grants - Police
\$ 90,000	\$ 6,600
Federal Revenue	4 for Life Grant - Fire
14,100	23,200
-	Fire Fund Grant - Fire
-	46,300
-	Local Emergency Management
-	7,500
Subtotal 104,100	Subtotal 20,500
	REPP(Dominion) Grant - Fire
	104,100
Total \$ 129,800	Total \$ 129,800

**POQUOSON CITY COUNCIL
REGULAR SESSION MEETING
MONDAY, APRIL 26, 2021, 7:00 P.M.**

A. MEETING CALLED TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE – Mayor Helsel

C. AUDIENCE FOR VISITORS

D. APPROVAL OF THE MINUTES

(a) Regular Session April 12, 2021

E. PUBLIC HEARINGS

1. Proposed FY2022 Annual Financial Plan (1st Reading)

**(a) Public Hearing
(No action required)**

2. Proposed FY2022 Real Property Tax Rate (1st Reading)

**(a) Public Hearing
(No action required)**

F. NEW BUSINESS

1. Ordinance Authorizing the City Manager to Enter into Agreement for Cost Sharing with Hampton Roads Sanitation District (HRSD)

G. COMMENTS OF THE CITY MANAGER

H. COUNCIL DIRECTIVES

I. ADJOURNMENT

MINUTES OF THE CITY COUNCIL MEETING
April 12, 2021 7:00 P.M.
REGULAR SESSION

PRESENT: The Honorable Gordon C. Helsel, Jr., Mayor
The Honorable Carey L. Freeman, Vice Mayor
The Honorable Herbert R. Green, Jr.
The Honorable David A. Hux
The Honorable Charles M. Southall III
The Honorable Thomas J. Cannella II
The Honorable Jana D. Andrews

J. Randall Wheeler, City Manager
Kimberly Healy, City Clerk
D. Wayne Moore, City Attorney

ABSENT: None

MEETING CALLED TO ORDER:

Mayor Helsel called the meeting to order at approximately 7:00 p.m.

INVOCATION AND PLEDGE OF ALLEGIANCE:

Councilwoman Andrews rendered the invocation and led the audience in the Pledge of Allegiance.

PUBLIC HEARINGS:

1. Recommended Constrained Capital Improvement Plan for Fiscal Years 2022-2026 and Beyond

Finance Director, Tonya O'Connell, presented the recommended Constrained Capital Improvements Plan (CCIP) that was approved by the Planning Commission by a vote of 6-0 on March 22, 2021. The purpose of the CCIP is to plan for the facilities required to support the City's public service responsibilities, improve financial planning, establish priorities among projects, plan public facility construction and major equipment purchases and support the physical development objectives contained in approved City plans. Mrs. O'Connell provided an update for ongoing projects with the School Division and the City. She also reviewed the City Manager recommendations for upcoming projects.

Councilman Green moved, seconded by Councilman Southall, to approve an Ordinance Approving the Constrained Capital Improvements Plan (CCIP) for Fiscal Years 2022-2026 and Beyond. Recorded vote on the motion:

YES: Councilmembers Cannella, Andrews, Green, Southall, Hux, Vice Mayor Freeman and Mayor Helsel

NO: None

2. Amendment of the FY2021 Budget for 2021 Bond Sales

Finance Director, Tonya O'Connell, presented an Ordinance to Amend the FY 2021 Budget for Bond Sales to appropriate funds of up to \$3.6 Million to cover approved school projects and refinancing of \$3.8 Million from the Sewer Fund.

Councilman Green moved, seconded by Councilman Cannella, to approve the Ordinance Amending the Fiscal Year 2021 Budget for 2021 Bond Sales. Recorded vote on the motion:

YES: Councilmembers Andrews, Southall, Cannella, Hux, Green, Vice Mayor Freeman and Mayor Helsel

NO: None

AUDIENCE FOR VISITORS:

Mr. Robert Lippincott of 33 Carriage Hill Drive presented 3 photos of Lambs Creek at low tide and provided documents requesting that the City collaborate with York County to dredge Lamb's Creek to make it navigable again.

APPROVAL OF THE MINUTES:

Councilman Green moved, seconded by Councilman Cannella, to adopt the minutes of the regular session held on March 22, 2021 as submitted. Recorded vote on the motion:

YES: Councilmembers Green, Hux, Cannella, Southall, Andrews, Vice Mayor Freeman and Mayor Helsel

NO: None

NEW BUSINESS:

1. Fiscal Year 2022 City Manager Recommended Annual Financial Plan

City Manager, Randy Wheeler, presented the City Manager's Recommended Annual Financial Plan for Fiscal Year 2022 (Budget). Mr. Wheeler reviewed the Guiding Principles of the Budget which are stable tax rates, focus on existing services, adherence to financial guidelines, base financial recommendation on best available information and limit new initiatives. In addition, the City Manager recommended one cent reduction in the real property tax rate. The areas of strategic focus are Public Education with a proposed increase to local support to provide a 5% pay increase for qualified staff, Public Safety with new initiative for physical examinations, Quality of Life, Quality of Service contains the 2% pay compensation provided mid-year in Fiscal Year 2021 and recommending an additional 3% pay compensation, and maintaining the goal of \$1 Million Fiscal Stability Reserve.

Mr. Wheeler reviewed additional steps that have been taken to ensure Fiscal Stability for Fiscal Year 2021 to include delayed penalty and interest on real estate tax payments for June 2020, waived late fees and interest on Sewer and Solid Waste bills and a federal grant to help persons impacted by COVID-19 with delinquent sewer bills. The Economic Development Office also assisted local restaurants with state and federal loan and grant programs.

Mr. Wheeler reviewed the following key dates: Joint work session with the School Board, budget public hearing and proposed tax rate public hearing on April 26, 2021 and Final adoption of the budget on May 10, 2021.

COMMENTS OF THE CITY MANAGER:

City Manager, Randy Wheeler, provided a COVID-19 vaccination update stating approximately 5,185 City residents have had at least 1 dose of the vaccine, this number does not include persons vaccinated by the U.S. Military or Veteran’s Administration. The Peninsula Health Department has a sufficient supply to begin offering vaccinations to anyone 16 and older and there are spaces available this week. If you are homebound and unable to get out to the Hampton Convention Center please call the City Manager’s Office for help with arrangements.

Mr. Wheeler notified Council that construction is set to begin on the new CVS replacing the old BB&T building on the corner of Wythe Creek Road and Little Florida Road.

COUNCIL DIRECTIVES:

Councilman Green commended Mr. Wheeler and his staff on their work on the budget through a very difficult year.

Councilman Southall thanked the staff for their work on the budget and the CCIP. He also thanks all of the citizens at home who watch and pay attention to the meeting.

Councilwoman Andrews reiterated her appreciation for the staff’s work on the budget and the hard work and time that goes into it. She also thanked Mr. Wheeler for his views and comments when she contacts him with questions or issues.

Vice Mayor Freeman states we are blessed with the Manager’s staff and community volunteers that are in the City.

ADJOURNMENT:

There being no further business, Councilman Green moved, seconded by Vice Mayor Freeman to adjourn the meeting. Recorded vote on the motion:

YES: Councilmembers Hux, Southall, Green, Andrews, Cannella, Vice Mayor Freeman and Mayor Helsel

NO: None

The meeting was adjourned at approximately 7:49 p.m.



CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

April 26, 2021

TO: City Council

THROUGH: Randy Wheeler, City Manager

FROM: Tonya O'Connell, Finance Director

SUBJECT: Public Hearing on Proposed Fiscal Year 2022 Financial Plan and Tax Levies and Fees

A public hearing has been advertised for this meeting on the Fiscal Year 2022 Proposed Financial Plan and Tax Levies and Fees. Enclosed in your agenda for review, on first reading, are:

- Ordinance appropriating the funds by the Proposed Annual Financial Plan for Fiscal Year 2022.
- Ordinance setting the tax rate for real estate.
- Ordinance setting the tax rate for personal property.
- Ordinance amending Section 1-13 for court fees.

As per State Code, the first reading of the FY 2022 Annual Financial Plan and the Proposed FY 2022 Tax Levies and Fees must be heard separately. The Fiscal Year 2022 Budget and Tax Levies and Fees are scheduled to be adopted at the May 10, 2021 City Council meeting.

ORDINANCE NO. _____

**AN ORDINANCE TO APPROPRIATE FUNDS TO THE VARIOUS
GOVERNMENTAL FUNDS OF THE CITY OF POQUOSON, VIRGINIA
FOR FISCAL YEAR 2022**

BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That this ordinance shall be known as the Budget Appropriation Ordinance for the City of Poquoson for Fiscal Year 2022

Section 2: That the following sums be and the same hereby are appropriated to the following governmental funds for Fiscal Year 2022.

GENERAL FUND

Revenue and Transfers In	<u>\$31,719,200</u>
Expenditures and Transfers Out	
Legislative	81,291
General Administration	2,423,676
Elections	197,480
Public Safety	8,258,733
Public Works	2,261,636
Health & Welfare	1,192,226
Parks, Recreation & Cultural	1,913,541
Community Development	625,542
Non-Departmental	164,258
Contribution to Poquoson City Schools	10,442,429
Transfers Out – Debt Service Fund	3,795,000
Transfers Out – Economic Development Authority	21,000
Transfers Out-Special Revenue Fund/OPEB	104,388
Transfers Out – Capital Projects Fund	<u>238,000</u>
TOTAL APPROPRIATION	<u>\$31,719,200</u>

DEBT SERVICE FUND

Revenues and Transfers In	<u>\$3,812,516</u>
Expenditures and Transfers Out	<u>\$3,812,516</u>

CAPITAL FUND

Revenues and Transfers In	<u>\$768,000</u>
Expenditures	<u>\$768,000</u>

SOLID WASTE FUND

Revenues	<u>\$1,274,836</u>
Expenditures and Transfers Out	<u>\$1,274,836</u>

UTILITIES FUND

Revenues	<u>\$1,908,000</u>
Expenditures and Transfers Out	<u>\$1,908,000</u>

FLEET FUND

Revenues	<u>\$799,830</u>
Expenditures	<u>\$799,830</u>

SPECIAL REVENUE FUND/OPEB

Revenues	<u>\$208,236</u>
Expenditures	<u>\$208,236</u>

Section 3: That of the total sum of \$31,719,200 appropriated in the General Fund, \$31,256,200 shall be appropriated from the General Fund Revenues, \$213,000 shall be transferred in from the City's Debt Service Fund, \$200,000 shall be transferred in from the City's Utilities Fund, \$50,000 shall be transferred in from the City's Solid Waste Fund.

Section 4: That of the total sum of \$3,812,516 appropriated in the Debt Service Fund, \$3,795,000 shall be transferred in from the City's General Fund.

Section 5: That of the total sum of \$768,000 appropriated in the Capital Fund, \$555,000 shall be appropriated from Capital Fund revenues and \$213,000 shall be transferred in from the City's General Fund.

Section 6: That of the total sum of \$1,274,836 appropriated in the Solid Waste Fund from Solid Waste Fund revenues.

Section 7: That of the total sum of \$1,908,000 appropriated in the Utilities Fund from Utilities Fund revenues.

Section 8: That of the total sum of \$799,830 appropriated in the Fleet Fund, from Fleet Fund revenues.

Section 9: That of the total sum of \$208,236 appropriated in the Special Revenue Fund/OPEB, \$103,848 shall be appropriated from Special Revenue Fund/OPEB revenues and \$104,388 shall be transferred in from the City's General Fund.

Section 10: That this ordinance shall be in effect on and after July 1, 2021.

ADOPTED: _____

TESTE: _____

City Clerk

ORDINANCE NO. _____

AN ORDINANCE TO LAY A \$1.13 LEVY PER \$100.00 ASSESSED VALUE ON ALL REAL ESTATE IN THE CITY OF POQUOSON, VIRGINIA, FOR THE GENERAL OPERATION OF THE VARIOUS DEPARTMENTS OF THE CITY GOVERNMENT

WHEREAS, after careful consideration of the operation of the various departments of the City government of Poquoson for the Fiscal Year 2022, it is deemed necessary that a levy of \$1.13 on each \$100.00 of assessed property values be laid on all real estate within the City of Poquoson, Virginia for the support of said departments.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That on and after the 1st day of July 2021, all real estate, situated within the Corporate Limits of the City of Poquoson, Virginia, shall be and by this ordinance is, subject to levy in the sum of \$1.13 on each \$100.00 of assessed valuation of all such property standing in the name of all individuals, firms or corporations, whether or not residing within the Corporate Limits of the City of Poquoson, Virginia as of the 1st day of July 2021.

Section 2: That all revenues collectible as a result of this ordinance shall be collected by the agent or agents of the City of Poquoson, Virginia, in the same manner and subject to the same penalties as is now provided by law, and any amendment thereof, and all revenues collected by the agents of the City of Poquoson, Virginia, by levies shall be remitted to the Treasurer of the City of Poquoson, Virginia, and used for the purpose of supporting the various departments and functions of the City of Poquoson, Virginia.

Section 3: That all fines collected under this ordinance shall go into the General Fund of the City.

Section 4: That this ordinance shall be in effect on and after July 1, 2021.

ADOPTED: _____

TESTE: _____

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE TO LAY A \$4.15 LEVY ON ALL PERSONAL PROPERTY,
A \$.00001 LEVY ON ALL WATERCRAFT, A \$1.50 LEVY ON ALL PRIVATELY
OWNED CAMPING TRAILERS AND MOTOR HOMES,
AND A \$1.13 LEVY ON ALL VEHICLES WITHOUT MOTIVE POWER,
USED OR DESIGNED TO BE USED AS MANUFACTURED HOMES
IN THE CITY OF POQUOSON, VIRGINIA,
FOR THE GENERAL OPERATION OF THE VARIOUS
DEPARTMENTS OF THE CITY GOVERNMENT**

WHEREAS, after careful consideration of the operation of the various departments of the City government of Poquoson for the Fiscal Year 2022, it is deemed necessary to lay a levy of \$4.15 on each \$100.00 of assessed value on all Tangible Personal Property and Machinery and Tools, a levy of \$.00001 on each \$100.00 of assessed value on all watercraft, a levy of \$1.50 on each \$100.00 of assessed value on all camping trailers and motor homes, and a levy of \$1.13 on each \$100.00 of assessed value on all vehicles without motive power, used or designed to be used as manufactured homes, within the City of Poquoson for the support of said departments.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That on and after the 1st day of January 2022 all Tangible Personal Property and Machinery and Tools situated within the Corporate Limits of the City of Poquoson, Virginia, shall be and by this ordinance are, subject to levy in the sum of \$4.15 on each \$100.00 of assessed valuation of all such Tangible Personal Property, Machinery, Tools and Public Service Corporations standing in the name of all individuals, firms or corporation, whether or not residing within the Corporate Limits of the City of Poquoson, as of the 1st day of January 2022.

Section 2: That on and after the 1st day of January 2022, all watercraft situated within the Corporate Limits of the City of Poquoson, Virginia, shall be and by this ordinance are, subject to levy in the sum of \$0.00001 on each \$100.00 of assessed valuation standing in the name of all individuals, firms or corporations, whether or not residing within the Corporate Limits of the City of Poquoson, as of the 1st day of January 2022.

Section 3: That on and after the 1st day of January 2022, all privately owned camping trailers and motor homes as defined in Section 46.2-100 of the Code of Virginia (1950), as amended which are used for recreational purposes only situated within the Corporate Limits of the City of Poquoson, Virginia, shall be and by this ordinance are, subject to levy in the sum of \$1.50 on each \$100.00 of assessed valuation standing in the name of all individuals, firms or corporations, whether or not residing within the Corporate Limits of the City of Poquoson, as of the 1st day of January 2022.

Section 4: That on and after the 1st day of January 2022, all vehicles without motive power, used or designed to be used as manufactured homes as defined in Section 36-85.3 of the Code of Virginia (1950), as amended situated within the Corporate Limits of the City of Poquoson, Virginia shall be and by this ordinance are, subject to levy in the sum of \$1.13 on each \$100.00 of assessed valuation standing in the name of all individuals, firms or corporations, whether or not residing within the Corporate Limits of the City of Poquoson, as of the 1st day of January 2022.

Section 5: That all revenue collectible as a result of this ordinance shall be collected by the agent or agents of the City of Poquoson, Virginia, in the same manner and subject to the same penalties as is now provided by law, and any amendment thereof, and all revenues collected by the agents of the City of Poquoson, Virginia, by levies shall be remitted to the Treasurer of the City of Poquoson, Virginia, and used for the purpose of supporting the various departments and functions of the City of Poquoson.

Section 6: That all fines collected under this ordinance shall go into the General Fund of the City.

Section 7: That the tax rates established herein shall continue until changed by City Council.

Section 8: That this ordinance shall be in effect on and after July 1, 2021.

ADOPTED: _____

TESTE: _____

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER CHAPTER ,
SECTION 1-13 GENERAL PROVISIONS OF THE CODE OF ORDINANCES
OF THE CITY OF POQUOSON, VIRGINIA**

BE IT ORDAINED by the Council of the City of Poquoson, Virginia:

Section 1: That Chapter 82, Article II, Section 82-40 (b) of the Code of Ordinances of the City of Poquoson, Virginia be amended to read as follows:

CHAPTER 1

GENERAL PROVISIONS

Sec. 1-13. - Classification of and penalties for violations; continuing violations.

(a) Whenever in this Code or any other ordinance of the city, it is provided that a violation of any provision thereof shall constitute a class 1, 2, 3 or 4 misdemeanor, such violation shall be punished as follows:

- (1) Class 1 misdemeanor: By confinement in jail for not more than 12 months and a fine of not more than \$2,500.00, either or both.
- (2) Class 2 misdemeanor: By confinement in jail for not more than six months and a fine of not more than \$1,000.00, either or both.
- (3) Class 3 misdemeanor: By a fine of not more than \$500.00.
- (4) Class 4 misdemeanor: By a fine of not more than \$250.00.

(b) Whenever in any provisions of this Code or in any other ordinance of the city, any act is prohibited or is made or declared to be unlawful or an offense or misdemeanor, or the doing of any act is required, or the failure to do any act is declared to be unlawful or an offense or a misdemeanor, where no specific penalty is provided for the violation of such provision and such violation is not described as being of a particular class of misdemeanor, such violation shall constitute a class 1 misdemeanor and be punished as prescribed in subsection (a)(1) of this section.

(c) Notwithstanding any other provision of this section, no penalty shall be imposed for the violation of this Code or other ordinance of the city which is greater than the penalty prescribed by general law of the state for a like offense.

(d) That there is hereby imposed an assessment of ~~\$10.00~~ \$20.00 as part of each criminal and traffic conviction in the General District Court, Juvenile and Domestic Relations Court or Circuit Court of York County for the purpose of funding courthouse security personnel. That said sum shall be collected by the Clerk of Court in which the case is heard and remitted to the Treasurer of the City of Poquoson, Virginia to be held until appropriated by city council to the sheriff's office.

(e) Each day any violation of this Code or any other ordinance shall continue shall constitute a separate offense, except where otherwise provided.

Section 2: That this ordinance shall be in effect on and after July 1, 2021.

ADOPTED: _____

TESTE: _____

City Clerk



CITY OF POQUOSON

FINANCE DEPARTMENT

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996

April 26, 2021

TO: City Council

THROUGH: Randy Wheeler, City Manager

FROM: Tonya O'Connell, Finance Director
Chad Krejcarek, Utilities Superintendent

SUBJECT: Ordinance Authorizing The City Manager to Enter Into Contract – Agreement For Cost Sharing with Hampton Road Sanitation District

Hampton Roads Sanitation District (HRSD) is constructing its Bethel-Poquoson Interceptor Force Main Replacement (Phase II). This section of Force Main has been shut off since February of 2020 due to its deteriorated condition. The affected area is from the intersection of Wythe Creek Road and Cary's Chapel Road running north up Wythe Creek Road to just in front of Pump Station #3 (362A Wythe Creek Road). The importance of HRSD Force Main replacement project will allow Poquoson's wastewater to have more than one option to be pumped out of the City. Currently the only way out for wastewater is up Victory Boulevard, thus causing a higher head pressure and harder conditions on our City's major pump stations. After the HRSD Force Main replacement project is complete the head pressure will reduce and return back to normal pumping conditions for the City's equipment.

In spring of 2020, we experienced cracking in the line every time a contractor performed work near our Force Main. We believe the changing in road conditions and traffic caused the Force Main line to flex and show cracking. The work performed by HRSD could cause the same situation for the City due to the age of the lines. For that reason, we recommend replacing/relocating Pump Station #5 (216 Wythe Creek Road) Force Main. This will reduce possible breakage and ultimately causing a potential spill.

HRSD has offered to perform the work on replacing/relocating Pump Station #5 (216 Wythe Creek Road) Force Main at cost to the City. HRSD reflects that they will have the area opened up and the construction equipment in place to perform the work. This partnership that HRSD has extended to the City will save the Sewer Fund almost three times the cost if the work was to be performed in the future by the City. The new Force Main will drastically reduce the chance of a future spill.

In order to proceed with the relocation, the City will need to enter into an agreement for cost sharing related to the City's portion. The agreement provides for reimbursement of the portion of costs associated with the design, construction of the improvements and administration to the City. In total the project is estimated to cost the Sewer Fund a total of \$223,895. The cost and replacement is considered a capital improvement to the fund.

The Sewer Fund for FY 2021 has budgeted for capital improvements relating to replacement of work to force main or pump stations during the year. The total appropriation still available for

capital improvements is \$700K. The Sewer Fund has the ability to support the cost associated with the agreement and additional funding in the event an emergency should occur during the remainder of the year.

Attached is an ordinance for City Council's consideration authorizing the City Manager to enter into the agreement for cost sharing with HRSD. HRSD plans to begin the construction in late summer or early fall of this year. The project will take HRSD six months or less to complete for both the Bethel-Poquoson Interceptor Force Main Replacement (Phase II) and Pump Station #5 (216 Wythe Creek Road) Force Main.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT FOR COST SHARING WITH HAMPTON ROADS SANITATION DISTRICT

WHEREAS, Hampton Roads Sanitation District (HRSD) is constructing its Bethel-Poquoson Interceptor Force Main Replacement, and

WHEREAS, the City has the ability to partnership with HRSD to relocate the City's Pump Station #5 Force Main, and

WHEREAS, HRSD reflects that they will have the area opened up and the construction equipment in place to perform the work for the Force Main Relocation, and

WHEREAS, the estimated reimbursement for the design, construction of the improvements and administration cost is \$223,895, and

WHEREAS, the estimated reimbursement will be a capital improvement expenditure of the Sewer Fund, and

WHEREAS, the Sewer Fund has appropriated funds for capital improvements for FY 2021.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the City of Poquoson, Virginia:

Section 1: That the City Manager is hereby authorized to do all things necessary to enter into an agreement for cost sharing with Hampton Roads Sanitation District.

Section 2: That the second reading of this ordinance is hereby dispensed with and the provision contained herein shall become effective immediately upon adoption.

ADOPTED: _____

TESTE: _____

City Clerk