



**DEPARTMENT OF ENGINEERING  
CITY OF POQUOSON, VIRGINIA  
CITY RIGHT-OF-WAY AND/OR EASEMENT WORK PERMIT**

Permit No. # \_\_\_\_\_

Issued to (Permittee): \_\_\_\_\_

Purpose of Work: \_\_\_\_\_

Location of Work: \_\_\_\_\_

Application is hereby made to the City of Poquoson, Virginia, in accordance with Section 70-7, Article I, of the Code of the City of Poquoson, Virginia for a permit to work within the public right-of-way at the above location for the above-designated purpose. It is understood and agreed to by the Applicant that any permit which is issued is subject to the following terms and conditions:

Permission is hereby granted to the Permittee named above, at the location and for the purpose designated above under the following conditions:

1. Attached drawing is submitted as part of this application depicting the work to be done and will remain attached thereto.
2. All measures necessary for the protection of all persons shall be provided by the Permittee during the entire time such protection is necessary.
3. This permit is issued for a period of thirty (30) days, which can be exceeded and shall be revocable at any time, by the proper authority of the City of Poquoson, Virginia, and without cause being assigned therefore. Permit is invalid when time limit expires and will be cancelled unless extension of time has been requested. No extension of time will be granted unless work is actually underway.
4. All facilities disturbed in association with the work authorized by this permit shall be restored to their original condition.
5. The provisions of Section 70, Article I and II, of the Code of the City of Poquoson shall govern all work within the City right-of-way. The Permittee shall familiarize him or herself with these provisions prior to beginning work.
6. Permittee is responsible for any damage to property of the City of Poquoson and property owned by others.
7. All utilities to include cables, lines, wires, conduit and pipes must be installed underground a minimum of 18-inches. Temporary utilities installed above ground must be approved by the City, prior to installation. Any utilities not installed per requirements and/or by approval will not be the responsibility of the City, if damaged in the future.
8. All pavement cuts measuring 4' X 4' (16 sq. ft.) or larger must be milled a minimum 15' from each side of cut and extend to the centerline (C/L) of the roadway. Pavement overlay will consist of minimum 2-inches of SM-9.5 surface asphalt. Any traffic markings removed during work will be required to be replaced with VDOT-approved Thermo-Plastic Traffic Markings.
9. This permit does not convey authorization of work other than within the City right-of-way and/or easement.
10. A copy of this permit must be on-site at all times while work is in progress and shown when requested.

By signing below, the Permittee signifies his understanding of and agrees to abide by the above conditions.

APPLICANT'S REPRESENTATIVE **(PLEASE PRINT)** \_\_\_\_\_ TITLE \_\_\_\_\_

APPLICANT'S REPRESENTATIVE **(SIGNATURE)** \_\_\_\_\_ TITLE \_\_\_\_\_

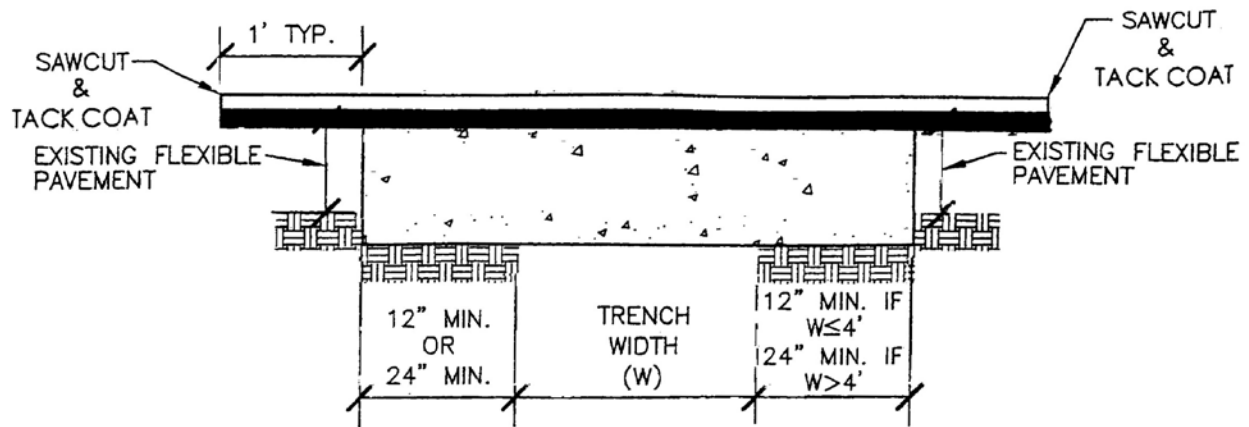
APPLICANT'S ADDRESS \_\_\_\_\_ TELEPHONE NO. # \_\_\_\_\_

**IN CASE OF EMERGENCY CONTACT PERSON:** \_\_\_\_\_ **TELEPHONE NO. #** \_\_\_\_\_  
(PLEASE PRINT)

**ADDITIONAL CONDITIONS OF APPROVAL**

- Bore under all pavement. Notify Public Works at (757) 868-3590 or (757) 868-5312 at least 24 hours prior to construction.
- The following additional conditions apply: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Traffic control plan to be submitted to Public Works for review and approval seven (7) days prior to construction.
- No work will be performed on arterial streets during the peak traffic hours of 7AM to 9AM and 4:30PM to 6:00PM, except in cases of emergency repair to restore services.
- Work shall not block or change existing drainage patterns. Above-ground structures shall not be located in ditches or open swales, or in a location that will inhibit drainage system maintenance or upgrades.

**APPROVED** \_\_\_\_\_ **DATE** \_\_\_\_\_  
City Engineer



ROADWAY PATCH FOR ASPHALT (ONLY) RESIDENTIAL STREETS AND CUL-DE-SACS (SECONDARY) SHALL BE:

PERMANENT PAVEMENT PATCH

- ALL PAVEMENT EDGES MUST BE SAWCUT AND TACK COATED, 1 ½" SM-2A SURFACE ASPHALT CONCRETE, OVER 2" IM-1A BASE MIX ASPHALT CONCRETE, OVER 8" AGGREGATE BASE MATERIAL, TYPE I OR II, NO. 21 OR 21A, OVER COMPACTED SUBGRADE IF CONCRETE IS UNDER EXISTING ASPHALT, THEN CONCRETE MUST BE USED AND MATCH EXISTING PAVEMENT.

DETAIL NOTE:

BACKFILL TO BE TYPE E SELECT FILL  
 COMPACTED IN 12" LAYERS TO 3'  
 BELOW PAVEMENT AND THEN IN 6" LAYERS  
 THEREAFTER TO 95% OF THE ASTM D698  
 MAXIMUM DRY DENSITY.

**FLEXIBLE PAVEMENT PATCH DETAIL**

NOT TO SCALE